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	How to Enter Price in Bid Response for Service Item		

## Transaction Overview

### What

To enter price in bid response for service hierarchy.

### When

Perform this to enter price in bid response for service hierarchy in SUS portal.

### Menu Path


<https://supplier-selfservice.petronas.com.my/>

### Roles

Vendor

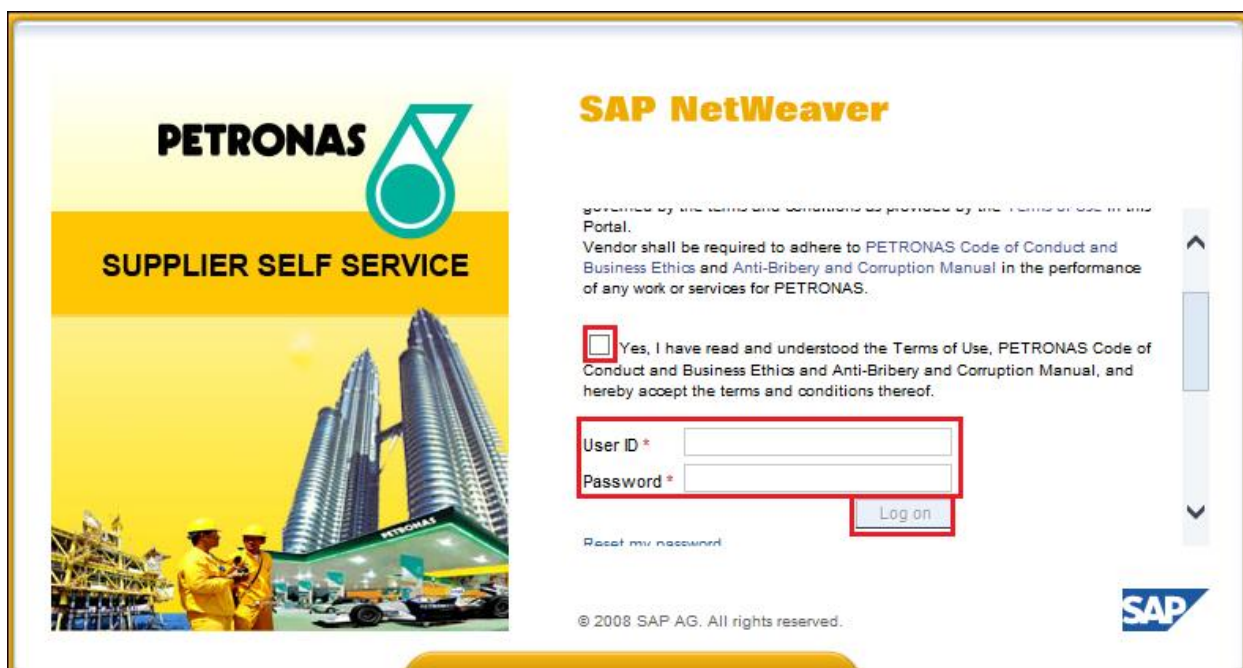
### Helpful Hints

R	Required field entry
O	Optional field entry
C	Conditional field entry

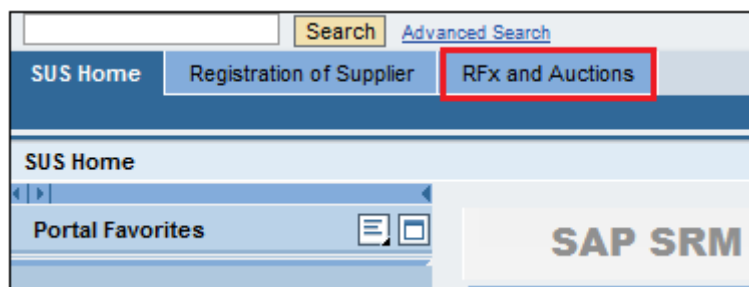
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### HOW TO ENTER PRICE IN ID RESPINSE FOR SERVICE ITEM

- Go to <https://supplier-selfservice.petronas.com.my/irj/portal> to login to SUS portal. Please tick the term of use and enter your User ID and Password and click Log on.

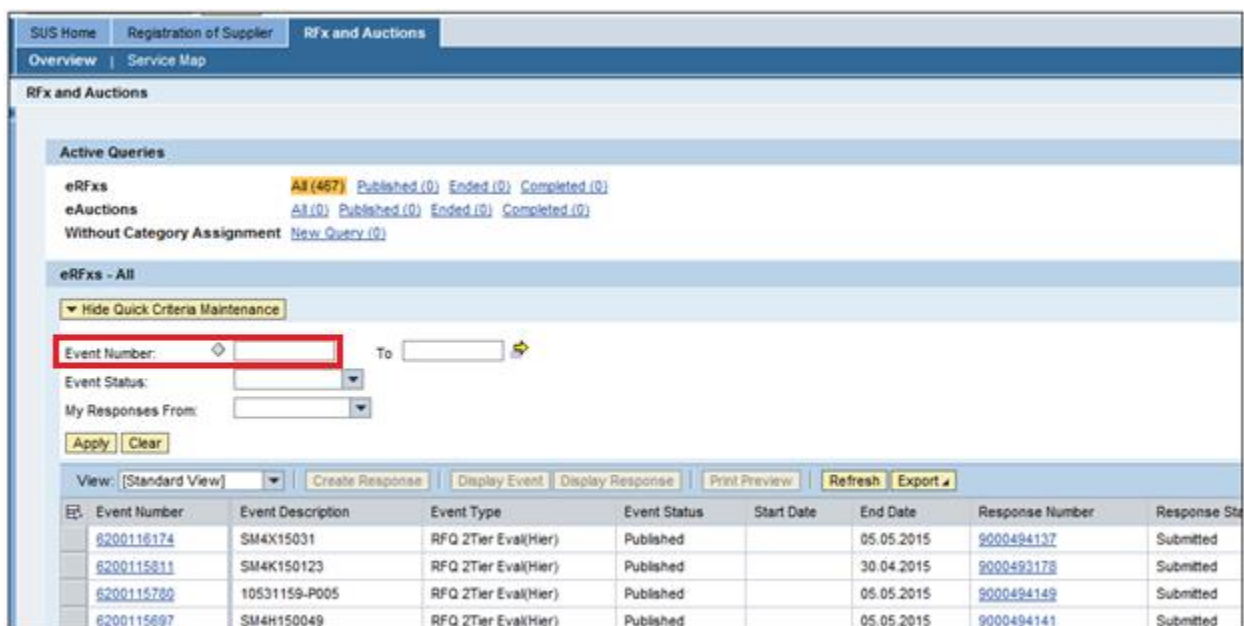


- At SUS Portal Home Page, click the 'RFx and Auctions' tab.



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- Under the Rfx and Auctions tab, enter Rfx number at Event Number field in order to view the Rfx.



**Active Queries**

eRFxs [All \(457\)](#) [Published \(0\)](#) [Ended \(0\)](#) [Completed \(0\)](#)

eAuctions [All \(0\)](#) [Published \(0\)](#) [Ended \(0\)](#) [Completed \(0\)](#)

Without Category Assignment [New Query \(0\)](#)

**eRFxs - All**

▼ Hide Quick Criteria Maintenance

Event Number:  To

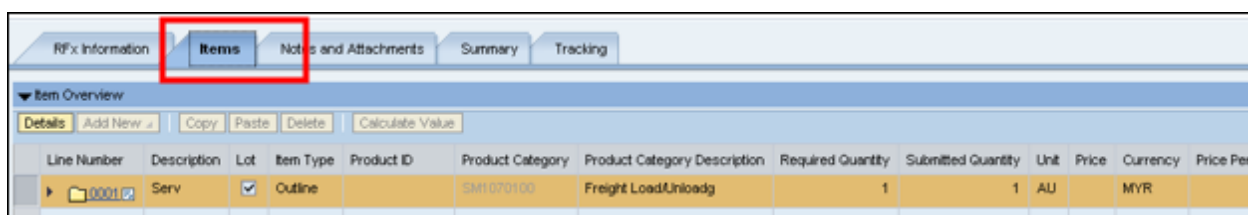
Event Status:

My Responses From:

View: [Standard View]

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
6200116174	SM4X15031	RFQ 2Tier Eval(Hier)	Published		05.05.2015	<a href="#">9000494137</a>	Submitted
6200115811	SM4K150123	RFQ 2Tier Eval(Hier)	Published		30.04.2015	<a href="#">9000493178</a>	Submitted
6200115789	10531159-P005	RFQ 2Tier Eval(Hier)	Published		05.05.2015	<a href="#">9000494149</a>	Submitted
6200115897	SM4H150049	RFQ 2Tier Eval(Hier)	Published		05.05.2015	<a href="#">9000494141</a>	Submitted


- Go to your Response document. Click 'Item' tab.

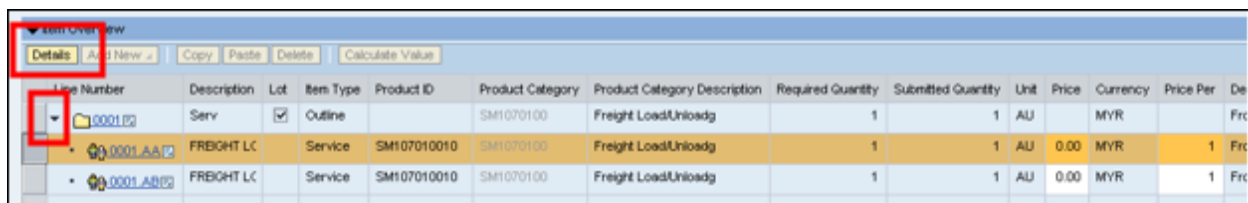


**Rfx Information** **Items**

▼ Item Overview


Line Number	Description	Lot	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per
1	Serv		Outline		SM1070100	Freight Load/Unloadg	1	1	AU	MYR		

- Click the  at item level to expand the folder. Then click 'DETAILS' button.



▼ Item Overview

Line Number	Description	Lot	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per
1	Serv		Outline		SM1070100	Freight Load/Unloadg	1	1	AU	MYR		
1.0001.AA	FREIGHT LC		Service	SM107010010	SM1070100	Freight Load/Unloadg	1	1	AU	0.00	MYR	1
1.0001.AB	FREIGHT LC		Service	SM107010010	SM1070100	Freight Load/Unloadg	1	1	AU	0.00	MYR	1

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6. Scroll to the bottom you will able to see screen as below Put in your price under '**Item Data**' tab.

Details for item 0001.AA ELECTRICAL BULK MATERIAL

Item Data Questions Notes and Attachments

▼ Basic Data

**Identification**

Configurable Item Number: \* 0001.AA

Control Key: Service functional

Item Type: Service

Product Category: SE1010800 Gen Electrol Service

Product ID: SE1010800

Description: ELECTRICAL BULK MATERIAL

Item Variant: PR Service Line-Alternatives not allowed

Supplier Product Number:

Service Breakdown: To service and rectify capacitor bank

Net value: 0.00

**Currency, Values and Pricing**

Currency: Malaysian Ringgit

Required Quantity: 1 AU

Submitted Quantity: 1 AU

Price exclusive GST: 0.00 MYR Per: 1 AU

**Service and Delivery**

Delivery Date: From 03.04.2016 - 31.12.9999

Delivery Days (Calendar): 000

**Status and Statistics**

GST Taxable: